EMPLOYMENT APPLICATION

First Federal Savings Bank

Thank you for applying for employment with First Federal Savings Bank. A clear understanding of your background, as well as your interests, ambitions and abilities, will aid us in evaluating your qualification.

Please print this application, complete all three pages, and either return it to your local office or mail to:

First Federal Savings Bank
Attention: Human Resources
PO Box 527
Rochester, IN 46975

Questions may be directed to: HR@firstfederalbanking.com
(574) 223-2128 or (800) 422-3372

Name: _____ Date: _____
Last First Middle

Address: _____
Number Street City State Zip Code

Home Phone: _____ Social Security #: _____

Cell Phone: _____ Email: _____

Position(s) for which you are applying: _____

Location(s) for which you are applying (circle all that apply):

Rochester Winamac Bremen Plymouth Elkhart Mishawaka

Type of employment desired: Full-time Part-time Temporary Seasonal

Referral Source: Advertisement Employee Relative Employment Agency Web site

If your application is considered favorably, on what date would you be available to work? _____

Are you employed now? _____ If yes, may we contact your current employer? _____

Have you filed an application here before? _____ If yes, please give date(s): _____

Have you ever been employed here? _____ If yes, please give date(s): _____

Are you 18 years of age or older? Yes No

Are you legally eligible for employment in this country? Yes No
(Proof of U.S. citizenship or immigration status will be required upon employment.)

References

Please list references. Do not include employers or relatives.

Name: _____ Telephone: _____

Occupation: _____ City/State: _____

Relationship: _____ Length of Time Known: _____

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Relationship: _____ Length of Time Known: _____

Educational Record

Please provide your educational history below. Additional education may be listed on the back of the application.

High School: _____ City/State: _____ Did you graduate? _____

College: _____ City/State: _____ Did you graduate? _____

If Yes, Degree:_____ Year Graduated: _____

College: _____ City/State: _____ Did you graduate? _____

If Yes, Degree: _____ Year Graduated: _____

Other: _____ City/State: _____ Did you graduate? _____

If Yes, Degree: _____ Year Graduated: _____

Previous Employment

Start with your present or most recent employer. Please include both paid and volunteer positions.

Employer: _____ Dates Employed: _____

City/State: _____ Telephone: _____ Job Title: _____

Hourly Rate: _____ Reason for Leaving: _____

Starting Duties: _____

Leaving Duties: _____

What did you like **best** about this job? _____

What did you like **least** about this job? _____

Employer: _____ Dates Employed: _____

City/State: _____ Telephone: _____ Job Title: _____

Hourly Rate: _____ Reason for Leaving: _____

Starting Duties: _____

Leaving Duties: _____

What did you like **best** about this job? _____

What did you like **least** about this job? _____

Employer: _____ Dates Employed: _____

City/State: _____ Telephone: _____ Job Title: _____

Hourly Rate: _____ Reason for Leaving: _____

Starting Duties: _____

Leaving Duties: _____

What did you like **best** about this job? _____

What did you like **least** about this job? _____

Please list additional employers here.

Employer: _____ Dates Employed: _____

City/State: _____ Telephone: _____

Employer: _____ Dates Employed: _____

City/State: _____ Telephone: _____

Qualifications

List professional, trade, business or civic activities and offices held:
Do not include those activities that would tell us your race, sex, religion, national origin or protected status.

_____

_____

_____

List special accomplishments, publications, awards:

_____

_____

_____

Summarize special skills and qualifications acquired from employment or other experience:

_____

_____

_____

_____

List any additional information you would like us to consider:

_____

_____

_____

_____

Certification and Agreement

I certify that all information contained in this application is true and correct.

I understand and agree that any misrepresentation by me in this application will be sufficient cause for cancellation of this application and/or separation from the employer's service if I have been employed.

I understand that just as I am free to resign at any time, the employer reserves the right to terminate my employment at any time, with or without cause and without prior notice.

I understand that no representative of the employer has the authority to make any assurances to the contrary.

I give the employer the right to investigate all references and to secure additional information about me if job related. I hereby release from liability the employer and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.

I understand that at this time, my credit report will not be pulled and that I will receive my Fair Credit Notice from First Federal should I be considered for further employment.

The employer is an equal opportunity employer. No question on this application is used for the purpose of limiting or excluding any applicant's consideration for employment on a basis prohibited by local, state or federal law.

Signature of Applicant: _____

Date: _____